

**ILLINOIS STATE  
UNIVERSITY**

**BOARD OF  
TRUSTEES**

**Information Item 2018.01/01  
First Reading Amendment  
of Board of Trustees  
Governing Document Bylaws  
Regarding Addressing the Board  
at Public Meetings**

The Board of Trustees of Illinois State University adopted the Bylaws of the Board of Trustees Governing Document with Resolution No. 96.01/01 dated January 3, 1996. The Board of Trustees proposes to amend Chapter II, Section 10 of the Bylaws regarding Addressing the Board at public meetings as follows:

**Section 10. Addressing the Board**

The Trustees of Illinois State University welcome constructive communications from members of the University community and the citizens of Illinois. Faculty and staff are encouraged to provide information relative to the academic mission of the University.

The Board of Trustees will allow up to thirty (30) minutes in total for public comments and questions during a public meeting. An individual speaker will be permitted five (5) minutes for his or her presentation. When a large number of persons wish to speak on a single item, it is recommended they choose one or more persons to speak for them. The Board of Trustees will accept copies of the speakers' presentations, questions and other relevant written materials. When appropriate, the Board of Trustees will provide a response to a speaker's questions within a reasonable amount of time.

An individual who wishes to make a presentation during a public meeting is encouraged to sign the sign-in sheet at the entrance to the room in which the public meeting is held. In the event the number of requests to address the Board of Trustees at a public meeting exceeds the time available for public comments, the requests will be approved based upon the order of requests listed on the sign-in sheet.

**ILLINOIS STATE  
UNIVERSITY**

**BOARD OF  
TRUSTEES**

**Information Item No. 2018.01/02**  
**First Reading Adoption**  
**of Board of Trustees**  
**Governing Document Policy**  
**Regarding the Establishment of**  
**University-Related Organizations**  
**and Independent Organizations**  
**at Illinois State University**

The Board of Trustee of Illinois State University approved the Board of Trustees Governing Document Policies with Resolution No. 97.05/12, dated May 9, 1997. There is currently no Board of Trustees Governing Document Policy regarding establishment of University-Related Organizations and Independent Organizations at Illinois State University. The Board of Trustees proposes to adopt the following Policy regarding the establishment of University-Related Organizations and Independent Organizations at Illinois State University:

**V. Related Entities: University-Related Organizations and Independent Organizations**

**A. Definitions**

University-Related Organizations include foundations, athletic associations, alumni associations and corporate outgrowths of the University, established for the purpose of assisting the University in the accomplishment of its research and/or educational goals. The relationship and any transactions between the University and a University-Related Organization are subject to Chapter VI of the University Guidelines 1982, as amended 1997, issued by the Legislative Audit Commission (the "University Guidelines"). A University-Related Organization will be established only if there are compelling legal and/or business reasons to justify creation of a separate organization.

Independent Organizations include alumni associations, athletic associations, foundations or corporate outgrowths that do not agree to conduct their operations as a University-Related Organization. Independent Organizations are not considered administrative units of the University. The relationship and any

transactions between the University and an Independent Organization must meet the standards set forth in Section VII of the University Guidelines.

**B. Establishment of a Related Entity**

A proposal to create a new University-Related Organization or Independent Organization (each referred to individually as a “Related Entity”) shall be submitted to the President for review and referral to the Board of Trustees for approval prior to the organization being established. The University shall develop a written contract describing its relationship with the Related Entity. The contract shall be submitted to the President for review and signature.

**C. Contribution to a University-Related Organization**

A proposal shall be submitted to the Board of Trustees by the President describing any significant commitment of University resources for the operation, maintenance, or administration of a University-Related Organization. The approval of the Board of Trustees shall be required before a commitment in excess of \$500,000.00 is made to the University-Related Organization.

**D. Reports**

The President shall provide the Board of Trustees with an annual report for each Related Entity that summarizes the operations of, and contributions to, each organization.

**E. Liaison**

The President or his/her designee shall act as the liaison between the Board of Trustees and each Related Entity as provided for in the Related Entity’s bylaws or operating agreement.